

Cardwell Chamber of Commerce Inc.

Minutes of General Meeting held on Tuesday 31st March 2015

Present:	Mark Sheahan (MS) – <i>President</i>	Kevin Lockhart (KL) – <i>Vice President</i>	Fiona Percival (FP) – <i>Secretary</i>
	Christine Ihle (CI) – <i>Treasurer</i>	Jess Patch (JP)	Margaret Hunt (MH)
	Mandy Jensen (MJ)	Robert Boothey (RB)	Kathleen Brown (KB)
	Harrison Duncan (HD)	John Schmidt (JS)	Sandy Crisp (SC)
	Thea Ormond (TO)	Cr Glenn Raleigh (GR)	
	Apologies: Kathy Sheahan (KS)	Graham – Beachcomber	

Item no.	Item	Details / Actions (taken or to be taken)	Action by	Date by
1.	Business Arising from Previous Minutes			
1.1	Events calendar	GR has distributed community activity lists. GR will forward list to JP for updating Facebook.		N/A
1.2	Noticeboards	MS will make contact with Kathy Conway to arrange.	MS	21/04/15
1.3	Brochure for shops	CI and KS will meet to discuss brochure. We need to encourage businesses to become members of CCoC.	CI/KS	21/04/15
1.4	Markets	A meeting was held with the Local Ambulance Committee (LAC) to discuss moving their markets to the foreshore. The meeting was positive. There were several areas in which LAC had issues with which will be discussed at their next meeting. They will discuss the possibility of trialling the markets for three months commencing in June. The LAC will contact us with an outcome.	MS	21/04/15
1.5	Website and Facebook page	KL to approach Angelina Brazier regarding the use of 'Cardwell by the Sea' as a website name. JP to email for permission to get events for FB page.	KL	21/04/15
1.6	Treasurer's Report	Bendigo Bank CCoC balance: \$7058.61 Bills to pay: \$500 Sacred Moon Festival \$500 UFO Festival \$115 Post Office Box Fee		
2.	New Business			
2.1	UFO Festival update	All is moving along smoothly. Band, bar, foodstalls, markets and a golf day have all been organised. Moved for CCoC to contribute \$1200 to the cost of radio advertising: MS, seconded: KL – carried.	ALL	N/A
2.2	YouTube	JP has approached the school regarding the recording of Cardwell by the Sea and they are interested. JP to approach Craig from the Country Club re the recording of the song.	JP	21/04/15
2.3	Jetty bench seat and shade sail	Moved for CCoC to approach Council regarding a bench seat and shade sail on the end of the jetty: KL, seconded: MS.	KL	21/04/15
2.4	Plants and islands	It was suggested that some plants are too high in the gardens and that the gardens in general are looking uncared for. A letter of concern will be sent to Council regarding this.	KS	21/04/15
2.5	Noelene Ikin	MS told the meeting that he had had a call from Noelene Ikin re getting together to have a chat about Cardwell. She would be attending with Senator James McGrath. This meeting will be on Thursday 9 April at 6.30pm.	MS/CI	21/04/15
2.6	CSM	MH told the meeting that there was a yoga, drumming and circus play booked on the foreshore on 21 June and 19 July. MH asked for CCoC to promote event. Moved to allow: MS, seconded: CI – carried.	ALL	NA
2.7	Secretary position	FP resigned from her position as CCoC Secretary due to personal commitments. Moved for KS to fill position: MS, seconded KL – carried.	ALL	N/A
Next meeting to be held on Tuesday 21 st April at 1pm				

Cardwell Chamber of Commerce Inc. – ACTION LIST		Date: 17/03/2015	
Item	Action (to be taken)	Owner	Req. by
1.2	Noticeboards	MS	21/04/15
1.3	Brochure for shops	CI/KS	21/04/15
1.4	Markets for foreshore	ALL	21/04/15
1.5	KL to approach Angelina Brazier regarding the use of “Cardwell by the Sea”	KL	21/04/15
2.2	JP to approach Craig re the recording of “Cardwell by the Sea”	JP	21/04/15
2.3	Approach Council regarding the installation of a bench seat and shade sail at the end of the jetty	KL	21/04/15
2.4	Letter of concern to Council regarding the plants and condition of garden beds	KS	21/04/15